



## COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS  
Room 372, Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012  
(213) 974-1465 or (213) 974-1431

FOUNDER  
Mrs. Sybil Brand

CHAIRPERSON  
Mrs. Eleanor R. Montano

VICE CHAIRPERSON  
Mrs. Helen H. Stathatos

Mr. Frank S. Bacio  
Mr. Vito Cannella  
Ms. Rita Hall  
Mr. John A. Hammargren  
Mr. Carl E. Moore

### **MINUTES OF THE** **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **FEBRUARY 28, 2007**

#### **CALL TO ORDER**

Chair Montano called the meeting to order at 10:06 a.m.

#### **OPENING CEREMONIES**

Chair Montano led the pledge of allegiance followed by a moment of silence.

#### **ATTENDANCE**

##### Present

Chair Eleanor R. Montano  
Vice Chair Helen H. Stathatos  
Frank Bacio  
Vito Cannella  
Rita Hall  
Carl E. Moore

##### Excused Absence

John A. Hammargren

##### Others Present

Peter Papadakis, Commission Services Staff  
Janice A. Davis, Commission Services Staff

Commissioner Carl E. Moore joined the meeting at 10:10 a.m.

#### **APPROVAL OF FEBRUARY 14, 2007 MINUTES OF REGULAR WEEKLY MEETING**

On motion of Commissioner Cannella, seconded by Commissioner Stathatos, and unanimously carried, the minutes of February 14<sup>th</sup>, 2007 were approved.

Commissioner Frank Bacio joined the meeting at 10:21 a.m.

#### **APPROVAL OF FEBRUARY 21, 2007 MINUTES OF MONTHLY BUSINESS MEETING**

On motion of Commissioner Bacio, seconded by Commissioner Moore, and unanimously carried, the minutes of February 21<sup>st</sup>, 2007 were approved with the following correction:

Page 4, last paragraph; add *created and designed their own* "My Life's Book" .....

### **CHAIR'S REPORT**

A Board Letter will be prepared requesting funds for (5) Commissioners to attend the Gang Violence Conference in April with Supervisor Burke.

### **TREASURER'S REPORT**

Commissioner Bacio reported the current balance of the Commission's Charitable Fund is \$1,198.50.

A check in the amount of \$100.00 will be sent to the Cancer Society in Honor of Mr. James Cragin.

### **STAFF REPORT**

"My Life's Book" was distributed for use as a sample. The Commission requested we distribute it to the Representatives at the next Business Meeting, March 21, 2007.

The 5<sup>th</sup> draft of the 2006 Annual Report was distributed for approval at the next meeting, March 7, 2007.

Mr. Peter Papadakis, Commission Services Staff, reported the following:

- The Charitable Giving Program was discussed. A representative from Los Angeles Trade Tech will be contacted to discuss their Scholarship Program at a future Business Meeting. The Commission mentioned that automobile mechanics and computers skills would be great trades to look into for Scholarships. Commissioner Hall offered to obtain information on automobile mechanic trades.
- Jennifer Lehman, County Counsel, discussed the "Do Not Refer List" with DCSF, who reiterated that due to issue of confidentiality, the Commission may not receive a copy of this list. Ms. Lehman is requesting more information from the Commission on why a copy of this list is needed.

### **CORRESPONDENCE**

Chair Montano read a letter from Captain Warren R. Asmus from the Sheriff's Department Headquarters which addressed (4) concerns regarding the safety of inmates, staff and general public at Compton Courthouse.

- Black and White Monitors & Video Camera in Sally Port – “MCM Integrated” systems has been contacted for an estimate. Once received, a special funds request will be forwarded to division executives for approval.
- Shredder/Grinder – ISD indicated the grinder is being built and installation should be completed by mid April.
- Rodent Problem – “ISTECT” has been contacted and will be placing additional traps and providing monthly service until the infestation is remedied.

Chair Montano reported on a “Los Angeles Times” article regarding a car accident involving a young driver who was not wearing a seat belt and (2) people were killed.

### **FACILITY REPORTS**

#### **Green Home For Boys - 51, #1 - Commissioner Montano**

Verbal report only.

This facility was visited on February 20, 2007, and no one was found home.

#### **Dangerfield Group Home - 24, #2 - Commissioner Montano**

This facility was visited on February 22, 2007, and found in satisfactory condition. **Area of Concern:** The facility had no keys to secure their first aid kits, medications and prescriptions.

#### **Dubnoff Center - 22, #1 - Commissioner Stathatos**

Verbal report only.

This facility was visited on February 22, 2007, and no one was found home.

#### **Manna Manor, Inc. - 66, #1 - Commissioner Montano**

This facility was visited on February 26, 2007, and found to be very nice and in great condition.

#### **Harbor City Children Foundation - 82, #2 - Commissioner Montano**

##### **Orange County Children Foundation**

This facility was visited on February 27, 2007, and found in satisfactory condition. **Area of Concern:** The facility needs to restock their first aid kits.

#### **Human Services Network - 38, #4 - Commissioner Cannella**

This facility was visited on February 27, 2007, and found to be in satisfactory condition.

**Area of Concern:** The kitchen needed more eating utensils; one bedroom had too much soiled clothing.

**Cunningham Group Home - 23, #3 - Commissioners Bacio, Hall and Moore**

This facility was visited on February 27, 2007, and found to be in poor condition. **Areas of Concern:** The home was very messy; paint is needed inside; bedrooms were unclean; beds were unmade; left rear burner on stove doesn't work; front bedroom release bar is difficult to locate; smoke detector unattached from wall, needs to be reattached; old menu displayed, needs current one; van needs vacuuming and graffiti removed; home was low on beverages but facility stated grocery shopping day is Friday.

**NEW BUSINESS/ANNOUNCEMENTS**

There were none.

**PUBLIC COMMENT**

There were none.

**MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)**

There were none.

**ADJOURNMENT**

There being no further business, Chair Montano adjourned the meeting at 11:41 a.m.

Respectfully submitted,

*Janice A. Davis*  
Commission Services Division